

Tips for the seminarportal.de Affiliate program

Dear Affiliate-partner,

we are pleased that you are interested in a cooperation. Enclosed you find a few important tips for the participation in our Affiliate program:

- 1. Natural people who place invoices with their own valid tax number, in their own name or company may participate
- 2. Only full elapsed months are billable
- 3. The Affiliate partner receives from Seminarportal.de a numeric code which the new customer must use when registering (in the field "RefCode") under(http://www.seminarportal.de/seminaranbieter-registrieren.php). Only if this takes place with the AP's respective Ref code, can a claim for commission from AP be valid.
- **4.** The billing occurs on request of the Affiliate partner. To do this the AP simply sends a short Email (including their assigned RefCode) requesting billing to: affiliate@seminarportal.de
- **5.** Then Seminarportal.de mails the current billable sum to be invoiced (tax-deductable) by the AP to seminarportal. The correct invoice address is:

Seminarportal.de Lutz Lochner Kelsterbacher str. 2 c D-60528 Frankfurt Germany

- **6.** All orders of a seminar supplier, trainer or coach (for the registration of their continuing events or profile) in seminarportal.de which carried out and paid for, after registration with the appropriate Ref code are commissioned. A payment of commissions on not yet collected invoices is excluded.
- **7.** The AP receives copies of all billable activities of seminarportal customers registered with their Ref Code so that the AP has an overview at all times of the sales conciliated through their efforts for reference and billing purposes.
- 8. The commission rate is 20% on the executed and paid turnover. In addition it is possible for AP's to recruit further AP's and receive a 5% commission on their sales. The procedure for this is simply register the new AP per Email to the Email address shown above. Seminarprotal.de will then check the validity for a new contact for seminarportal. After acceptance of the new AP the original AP will receive 5% of commission on all affected and paid turnovers of this new AP.
- **9.** The commission is a not fixed-term agreement, so the AP profits from every order of the customer registered with their Ref Code without temporal restriction.
- **10.** Claims to a commission are excluded when the person or company was already registered at any time beforehand on Seminarprotal.de or still is. It must relate to a real new customer's registration.

Would you like to become an Affiliate Partner?

Just call 069/67733876